



Meeting Minutes

February 21, 2022

I. Attendees

BB: Barbara Barra
LB: Lindsey Bolger
JB: Justin Blackman
MW: Maureen White
RG: Ron Gulyas
RT: Roger Tubby

II. Call To Order

The WASCA Board of Directors meeting was called to order at 18:06 via Zoom.

III. Quorum

Arlis has resigned and accepted. Currently the board has seven (7) members and therefore needs four (4) for a quorum. At this meeting we have six (6) members present.

IV. Last Month's Minutes

Last month's meeting minutes were approved unanimously with an amendment to correct Ken Kreiling's name.

V. Treasurer's Report (MB)

- Middlesex paid, Rotary paid ahead – treat as donation
- Filed an extension for the 990
- P&L – Budgeted 26K in annual appeal – only received 17K, sent out 4,000 letters, didn't put revenue in for Town of Waterbury
- Waterbury budget – WASCA has \$20,000 line item
- Expenses are down since not paying Director's salary
- Add disposable containers to agenda if time.
- Contracted for 1,500 meals – over by ~100 meals – will get paid.
- Approve report – unanimously.

VI. Director's Report

- No Director replacement yet
- Volunteers –
 - o Tom is out after accident, surgery.
 - o JB thinks we're doing OK with Ali and MB picking up doing some driving
 - o Marybeth will be out for her surgery – RT will handle driver scheduling
 - o Need someone (board member) to help pick up phone



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VII. Board Discussion

- Pause Committee
 - o Lifted on coming Wednesday
 - o Will be ready based on painting progress
 - Rotary will be bagels and cream cheese
 - May need frozen meal deliveries
 - o BB asked about coordinating kitchen volunteers, phones
- Executive Director job search
 - o 2 applicants; how to get more – not really viable
 - o Possible split role? Inward/outward-facing
 - o MW: reach out to CVCOA/Luke for help
 - o LB: community referrals; RT: combine meal-site functions/resources
 - o Food Shelf new director? Sue Minter – Capstone; LinkedIn
- Grants available from CVCOA
 - o MB: 1,000, 2,000, 3,000+
 - o Possible to replace hood? Need prices;
 - Talk to Eric @ HOTW, Solaris?, Black Back Pub replacement
 - o New rugs/carpeting; who will handle: RG
 - o new computers?
- Making sure we are monitoring email (Vicki, Director)
- LB suggests we need a Development Committee
 - o Outreach, fund-raising, refresh annual appeal
 - o Community engagement, staff compensation and commitment
 - o Road Rally, Amanda Lamb?
- MW and JB met with Ali
 - o Ali may need a new job title – more than just a Robin replacement
 - o Working with ServTracker, CVCOA, admin work, answering phones
 - o Office Administrator?
 - o Raise from 15-16, merit review; BB: worried about retention; LB: annual review
 - o JB: promotion, Change to \$16, new title/description, annual review starts; MW will give news.
- Approved
- Reusable/disposable containers – discuss next month
- Pause committee? Next date March 1 – Tuesday

VIII. Adjournment

19:20 meeting adjourned.