



Meeting Minutes

January 17, 2022

I. Attendees

- BB: Barbara Barra
- KK: Kenneth Kreiler
- LB: Lindsey Bolger
- JB: Justin Blackman
- MW: Maureen White
- RT: Roger Tubby

II. Call To Order

The WASCA Board of Directors meeting was called to order at 18:05 via Zoom.

III. Quorum

Currently the board has eight (8) members and therefore needs five (5) for a quorum. At this meeting we have six (6) members present.

IV. Last Month's Minutes

Last month's meeting minutes were approved unanimously. During last month's meeting it was agreed that the minutes would be available 1 week after the meeting. This obviously didn't happen and an effort will be made to have them ready within a week, going forward.

V. Treasurer's Report (MB)

- Sent out report – not a lot to talk about.
- Have not heard back from IRS on past taxes. Down to 19K.
- Audit – gave auditor everything, file extension
- Annual appeal budgeted 26K, currently have only received 17K.
- LB: any interest in piece in Roundabout? Hard to tie to specific donations.
- Treasurer's Report accepted unanimously.
- LB: Craft Fair huge success (~2,000). Presence at Arts Festival? Bake sale? September (moved back.)
 - o Small events seem to be more profitable

VI. Director's Report

- No Director
- MW: Volunteer update from Marybeth.
- JB: Presented to town – seemed to go very well. Asked for same amount. BB: reaction to pausing congregate? JB: no major reaction.
- MW: When do we decide to lift pause?



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- JB: Schedule another Executive Committee meeting? Meet on 23rd.
- LB: objective number? JB: utilization of hospital beds. Discussion of lagging indicators. Meal sites are “on their own.”
- Executive Committee meet next Sunday at 16:00. LB: will join the EC.
- MW: Metrics update – need some numbers – Access, ServTracker, volunteer hours, reports to CVCOA; estimates for volunteer hours; patch together
- BB: Liason with DownStreet? JB will do until we get a new director.

VII. Board Discussion

- Vicki handed in resignation – accepted
 - Job search committee – have 90% complete description ready to publish
 - Executive Director vs. Director
 - Current 43K pay, maybe push up to 50K
 - Advertising: Indeed, FPF, 7Days, WASCA web site
 - BB: will collect resumes; JB will send to board / post to web site; plan on Friday
 - Do we need a full-time director? Should they be outward-facing AND managing operations?
 - Ali role; Marybeth filling in tremendously.
 - MW: treasurer doing more than she should be. Should be advertised as full time. Possible two part-time positions.
 - Should we advertise in Indeed. SevenDays – local.
 - Reorganize positions? Ali get more time? Performance reviews coming up.
 - Personnel Committee? Same as Board? May need a Development Committee
- Board – Arlis
 - JB has not had a reply to emails; use Bylaws to remove? Discussion on how to notify.
 - RT suggested we (Lindsey/Roger) stop by to discuss. Opportunity to resign.
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- Next board meeting
 - Via Zoom on the 21st at 18:00

VIII. Adjournment

19:30 meeting adjourned.